

CITY OF POPLARVILLE PERMIT CHECK LIST

- _____ BUILDING PERMIT
- _____ BUILDING PLAN APPROVAL from MS. STATE DEPT. OF HEALTH (food establishments only)
- _____ ZONING ORDINANCE
- _____ EXCAVATION PERMIT - \$25.00 (Includes Line Locate)
- _____ LANDSCAPE ORDINANCE
- _____ LANDSCAPE APPLICATION
- _____ ELECTRIC PERMIT - Residential: \$65.00/Commercial: 1% of Contract (minimum fee \$50.00)
- _____ ELECTRIC PERMIT - Temporary pole: \$25.00
- _____ MECHANICAL PERMIT - Residential: \$40.00 per unit/Commercial: 1% of Contract (minimum fee \$50.00)
- _____ PLUMBING PERMIT - \$10.00 and up
- _____ GAS PERMIT - \$25.00
- _____ PERMIT FEES LIST
- _____ SEWER TAP - Contact Pearl River County Utility Authority at 601/799-5259
- _____ WATER TAP - 3/4" tap: \$525.00/1" tap: \$625.00/2" tap: \$1625.00
 - All water taps must be made by the City of Poplarville.
 - All water meters must be purchased through and installed by the City of Poplarville.
 - Tap fee and deposit must be paid at the same time; owner deposit \$50.00/renter deposit \$125.00.
 - Any charges incurred by the City of Poplarville for road bores, permitting, and bonding must be paid to the City of Poplarville by the customer or contractor prior to water service delivery.
 - Water will not be turned on until the City of Poplarville receives either a Mississippi State Department of Health Form 335 "Onsite Wastewater System – Final Approval" OR evidence that sewer service has been obtained from the Pearl River County Utility Authority.
 - Installation of wheel or ball valve cut off on water line outside of structure is required.
 - Any building with multiple units shall be metered separately.
 - Any building subdivided after initial construction shall be metered separately.
- _____ COPY OF WATER PROCEDURES
- _____ BACK FLOW PREVENTION INFORMATION (CROSS CONNECTIONS)
- _____ PRIVILEGE LICENSE (business only)
- _____ SIGN ORDINANCE
- _____ SIGN PERMIT APPLICATION
- _____ HANDICAP PARKING COLOR STANDARD
- _____ LIGHTING INFORMATION
- _____ FIRE HYDRANT SPECIFICATION

PLEASE PRINT:

_____ Project Name

_____ Project Address

_____ Representative

SIGN AND RETURN TO CLERK

_____ Signature

_____ Date

WE ARE AN EQUAL OPPORTUNITY SERVICE PROVIDER

City Of Poplarville

200 Hwy. 26 East
Poplarville, MS 39470
601-795-8161 Phone / 601-795-0141 Fax

BUILDING PERMIT APPLICATION

TO BE COMPLETED BY APPLICANT: DATE _____

Property Address _____

Property Owner Name _____

Mailing address _____

Phone _____ Cell _____ Fax _____

IF A BUSINESS, attach copy of current Privilege License (REQUIRED) _____

IF APPLICANT IS NOT THE OWNER, complete the following:

Applicant Name _____

Address _____

City _____ State _____ Zip _____

Phone: _____ Cell: _____ Fax: _____

COPY OF DEED OR LEASE ATTACHED (REQUIRED) _____

STRUCTURE: New _____ Existing _____ Attached _____ Detached _____

Gross Sq. Ft: _____ Net Sq. Ft: _____ Number of Floors: _____

Setbacks from Adjoining Property: Front: _____ Back: _____ Nearest Side: _____

Lot Size: _____ (If 5 acres or more, a State Water Permit is required)

List the Zoning District (number and description): _____ (i.e. R-1, Single Family)

NOTE: IF A VARIANCE IS NEEDED, A ZONING APPLICATION MUST BE SUBMITTED AND APPROVED. THE FILING FEE IS \$50.00.

THREE Complete Plans Submitted and Attached: _____ Water/Sewer Tap locations MUST be indicated on plans.

Property Plat (site plan):	Yes _____	No _____
Foundation:	Yes _____	No _____
Building:	Yes _____	No _____
Electrical:	Yes _____	No _____
Plumbing:	Yes _____	No _____
Mechanical:	Yes _____	No _____

New?: _____ Water Tap?: _____ * E-911 Serial #: _____

- All water taps must be made by the City of Poplarville.
- All water meters must be purchased through and installed by the City of Poplarville.
- Any building with multiple units shall be metered separately.
- Installation of wheel or ball valve cut off on water line outside of structure is required.
- Tap fees MUST be paid before building permit fee is accepted.

Type of Construction (please fully describe): Residential _____ Commercial _____ Apartments _____

Number of Apartment Buildings: _____ Units Per Building: _____

Mobile Home? _____ (Registration Number Required): _____

(Copy of Mobile Home Variance Approval MUST be attached): _____

CIRCLE ONE: New Addition Repair Remodel Roof Grading Other

Fully Describe Work To Be Done: _____

Utility Certificate of Appropriateness Required: _____

Demolition (Asbestos): If site has asbestos, YOU MUST CONTACT the Mississippi Department of Environmental Quality (DEQ): 601-961-5341

Is the work to be done ADA (Americans With Disabilities Act) compliant?: Yes _____ No _____ For ADA information, call the U. S. Department of Justice: 601/973-2842

CONTRACTOR INFORMATION:

TYPE	NAME	PHONE	Insurance?	Bond?
General:	_____	_____	_____	_____
Builder/Remodeler:	_____	_____	_____	_____
Electrical:	_____	_____	_____	_____
Plumbing & Gas:	_____	_____	_____	_____
Mechanical:	_____	_____	_____	_____
Specialty Trade:	_____	_____	_____	_____
Specify Specialty Type:	_____	_____	_____	_____

COPY OF CONTRACTOR'S LICENSE ATTACHED: _____ - **REQUIRED** If:
Residential: New residence over \$50,000 or Remodeling over \$10,000
Commercial: Public project over \$50,000 or Private project over \$100,000

IF COMMERCIAL PROJECT OVER \$10,000: MUST also provide Contractors Material Purchase Certificate (MPC) Number: _____

Clean-up Contact Person: _____ Company Name: _____

Address: _____ Phone: _____

Signature of Responsible Party for Clean-up/Disposal: _____

NOTES:

NOTE: A PENALTY WILL BE IMPOSED IF CONSTRUCTION IS STARTED BEFORE THE BUILDING PERMIT APPLICATION HAS BEEN APPROVED AND/OR BEFORE THE BUILDING PERMIT HAS BEEN OBTAINED.

We are an Equal Opportunity Service Provider

I hereby certify that I have read and examined this document and know the same to be true and correct:

Applicant's Name (Please print)

Applicant's Signature

Date

Witnessed this the _____ day of _____, 20____

City Clerk / Deputy Clerk

APPROVED BY FIRE CHIEF _____ DATE _____

APPROVED BY SUPERINTENDENT _____ DATE _____

APPROVED BY BUILDING INSPECTOR _____ DATE _____

=====

Job Cost: _____ Bldg. Valuation: _____ Permit Fee: _____
(From Data Chart)

Date Paid (after approval): _____ Receipt #: _____ Received By: _____

=====

INITIAL BUILDING INSPECTION: _____ DATE _____

FRAMING INSPECTION: _____ DATE _____

FINAL BUILDING INSPECTION: _____ DATE _____

CERTIFICATE OF OCCUPANCY ISSUED: _____ DATE _____

EXCAVATION PERMIT

Date: _____

Name: _____

Company: _____

Address: _____

Phone: _____

Fax: _____

Location of Excavation: _____

Attach Site Plan

Reason for Excavation: _____

Will Explosives be Used? Yes: _____ No: _____

Date Starting: _____ Date Ending: _____

Prior to proposed excavation, an inspection of such site shall be made in order that the location of any city utilities may be identified and located for such permit holder. Forty-eight hour notice must be given. **You must also call Mississippi One Call: Dial 811 - It's The Law**

NOTE: The permit holder shall pay for any damage caused to city utilities and/or city properties in the making of such excavation.

Applicant's Signature: _____

We are an Equal Opportunity Service Provider

Permit Fee: \$25.00 Receipt # _____ Date Paid: _____

City Superintendent

City Clerk/Deputy Clerk

AN ORDINANCE ESTABLISHING MINIMUM LANDSCAPE
REQUIREMENTS FOR THE CITY OF POPLARVILLE, MISSISSIPPI 2002

WHEREAS, the Mayor and Board of Alderman of the City of Poplarville, Mississippi, have found and determined and deem it necessary and appropriate for the purpose of promoting and protecting the health, safety, general welfare and the overall best interest of the City of Poplarville, to enact and enforce minimum standards for protection of existing trees and landscaping of property within the City of Poplarville and

WHEREAS, the said Mayor and Board of Alderman have determined that the minimum landscaping requirements within the City of Poplarville should be those set forth in this ordinance.

Now Therefore, Be It Ordained By The Mayor And Board of Alderman Of The City of Poplarville, Mississippi, As Follows:

SECTION I PURPOSE AND INTENT

It is the purpose and intent of this Ordinance to establish regulations controlling the preservation and planting of trees and shrubs, at all new construction sites, including commercial, industrial, residential and other land use. Furthermore, the intention of this provision is the retention of suitable species of native understory that can be incorporated into landscape plans for development plan approvals. Additional benefits resulting from this ordinance are:

- (A) Aid in the prevention of erosion and sedimentation;
- (B) Reduce storm water runoff and the cost associated therewith;
- (C) Aid in the removal of carbon dioxide from the atmosphere, the generation of oxygen and in the filtration of air pollutants;
- (D) Maintain the water table level and provide for reforestation of areas where the original forest cover has been removed;
- (E) Provide shade in summer, thus reducing air conditioning costs and buffer winter winds to reduce heating costs;
- (F) Aid in the control of drainage and the revegetating of denuded soil subsequent to construction and grading;
- (G) Protect and enhance property values;
- (H) Protect and enhance the physical and aesthetic environment of Poplarville as a whole;
- (I) Provide, where applicable, visual screening and sound attenuation;
- (J) Generally protect and enhance the quality of life and general welfare of Poplarville;
- (K) Provide food and habitat for wildlife and corridors for their movement; and,
- (L) Reduce artificial lighting from spilling into adjacent sites.

allowed provided it has been field checked and revised by a surveyor or landscape architect. The survey shall be at the same scale as the required site utility and grading plans and shall include the following information:

- (1) The location and species of all trees six inches (6") caliper or greater within the areas to be modified and twenty five feet (25') beyond in each direction even if the trees are located across adjacent property lines;
- (2) The location and species of any trees less than six inches (6") caliper which the applicant wishes to count toward the minimum standard of tree coverage on the site, and;
- (3) Any area where there are dense groups of trees which may be shown as outline but noting any tree six inch (6") caliper or greater.

(D) Tree and Landscape Plan - All development requiring a subdivision plat and/or site plan, shall include a landscape plan which shall be prepared by a landscape architect or other professional thoroughly familiar with landscape plant materials and design. Said plan shall include and show, as a minimum,

- (1) Tree Survey;
- (2) All trees proposed for removal;
- (3) All trees and/or groups of trees to be preserved;
- (4) In the event of cut or fill, excavation, or the trenching for utility lines within the dripline of trees designated for preservation, the method of preservation shall be consistent with accepted landscape industry standards, in accordance with attached guidelines for tree protection during construction (See Appendix A for Tree Protection Guidelines). In the case of large retaining walls, tree wells or other structural amenities, construction details may be required for review and approval, and,
- (5) Any existing streams and vegetated buffers surrounding streams.

(E) Installation- All plant material to be installed shall be shown on the landscape plan with the following information: size and method of planting.

(F) Guarantee - All elements of the landscape plan shall be guaranteed by the applicant for at least one growing season after date of completion.

(G) Maintenance- Property owners must maintain and meet minimum landscape ordinance requirements at all times.

SECTION IV MINIMUM LANDSCAPE REQUIREMENTS

COMMERCIAL DEVELOPMENT

(A) PERIMETER LANDSCAPE

- (1) Green spaces shall be required between parking lots and right-of-ways and property lines, and shall be a minimum of ten feet (10') in width along the front and five feet (5') along sides and rear.
- (2) One tree is required for every thirty (30) linear feet of green space along property lines.
- (3) If said right-of-way landscaping is beneath utility service, suitable shrubs may be substituted.

- (2) A minimum of one tree is required for each island.
- (3) Any design which helps to relieve the monotony or increases the tree cover potential of the paved vehicular area is encouraged.
- (4) Divider medians are required for parking areas over 100 spaces at a ratio of one (1) divider per every 100 spaces. Such medians must be a minimum of seven feet (7') wide and span a minimum of nine (9) consecutive spaces and shall have one (1) tree per 30 linear feet.

(D) SERVICE AREAS

- (1) All service areas shall be screened with a combination of shrubs and fencing with a minimum height of six feet (6') in height at maturity.
- (2) Required landscape area shall conform to City Ordinances and be a minimum of six feet (6') at maturity.

(E) BUFFERS

Where buffers have been required in site review as part of a common area, the following criteria are minimum widths for buffers along various land uses:

- (1) Exterior property line for Subdivision areas 25 feet
- (2) Arterial Streets 25 feet
- (3) Commercial areas 20 feet not on arterial streets
- (4) Tributaries 30 feet (with a minimum of 15 feet on buffer along each side of the subject tributary. This measurement taken from the edge or bank of the tributary, not from the centerline.) Land disturbance within tributary buffers is subject to approval, under the following conditions;

- (a) As part of the land disturbance application, the applicant must demonstrate the extent of proposed disturbance, including the general type and extent of vegetation to be removed and replaced.
- (b) The applicant must clearly demonstrate the need for the proposed disturbance.
- (c) Additional information may be required on a case by case basis.

RESIDENTIAL DEVELOPMENT

(A) PERIMETER LANDSCAPE

- (1) One tree is required for every thirty (30) linear feet of green space along subdivision property lines.
- (2) If said right-of-way landscaping is beneath utility service, suitable shrubs may be substituted.

MINIMUM REQUIREMENTS

Type Development	Deciduous	Evergreen	Shrubs
Residential Zones A-1, RE-A, RE-B, R-1, R-2	Total of 10" of caliper per unit with minimum of 25" of caliper per gross acre	Total of 10" of caliper per unit with minimum of 15" of caliper per gross acre	Total of 10 shrubs per unit with minimum of 20 shrubs per gross acre
Townhouse or Garden Court Dwelling Unit and Associated Parking Areas R-3, R-4	Total of 10" caliper per unit	Total of 6" caliper per unit	Total of 10 shrubs per unit
Apartment De- velopment and Associated Parking Areas; R-5, R-M	Total of 50" of caliper per gross acre	Total of 25" of caliper per gross acre	Total of 25 shrubs per disturbed acre
Commercial Office Development and Associated Parking Areas; C-1, O-M	Total of 7" of caliper per gross acre	Total of 50" of caliper per gross acre	Total of 25 shrubs per disturbed acre
Retail Commercial Development and Associated Parking Areas; C-2, C-3, C-4 C-5	Total of 50" of caliper per gross acre	Total of 25" of caliper per gross acre	Total of 25 shrubs per disturbed acre
Industrial Develop- ment and Associated Parking Areas; I-1, I-2, S-1, S-2	Total of 50" of caliper per gross acre	Total of 25" of caliper per gross acre	Total of 25 shrubs per disturbed acre

These standards are for landscaping around and within the particular types of development as described.
The Landowner/Developer must submit calculations which show proposed development is in compliance.

equal to the amount of caliper removed in addition to what is already required for the site. In addition, no "Certificate of Occupancy" will be issued for any site until said site is brought into compliance.

SECTION X. VARIANCES

Any person desiring a variance from the terms of this Ordinance shall submit a written application (on a form furnished by the Code Enforcement Officer) demonstrating compliance with ALL of the following:

- (A) That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings, in the district;
- (B) That literal interpretation of the provisions of this Ordinance would deprive the Applicant of rights commonly enjoyed by other properties in the same district under the same terms of this Ordinance;
- (C) That the special conditions and circumstances do not result from the actions of the applicant; and,
- (D) That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures, or buildings in the same district.

SECTION XI ENFORCEMENT

The Code Enforcement Officer is hereby authorized and directed to enforce all the provisions of this Ordinance. Upon presentation of proper credentials, the Code Enforcement Officer and/or his/her duly authorized representative may enter at reasonable times any premises in the City of Poplarville to perform any duty imposed upon him/her by this Ordinance.

SECTION XII REPEALING CLAUSE

All ordinances or resolutions of the Mayor and Board of Aldermen of the City of Poplarville that conflict with the provisions of this Ordinance shall be, and the same are hereby repealed, and rescinded, but only to the extent of such conflict.

SECTION XIII SEVERABILITY

If any provision of this Ordinance is determined by a court of competent jurisdiction to be invalid or otherwise unenforceable, such findings shall not affect the other provisions hereof which shall remain in full force and effect.

SECTION XIV EFFECTIVE DATE

This Ordinance shall become effective as provided by law.



APPENDIX A

Tree Protecting Guideline: Any tree or buffer area shown to be preserved on a site or subdivision plan, shall be protected by the following:

Definition: The critical root zone- a circular area surrounding a tree, of which the center is the center of the tree trunk and the radius is the distance from the outside of the trunk to a point that is the maximum drip point from any branch of the tree.

1. The critical root zone must be protected by construction. The barricade should be large enough to include everything in the critical root zone, constructed of sturdy material that is conspicuous and tall enough to be easily seen by operators of construction equipment.
 2. No person shall deposit, place, store or maintain in the critical root zone any stone, brick, sand, concrete or other materials which may impede the free passage of water, air and fertilizer to the roots of any protected tree. In addition, no parking of cars, trucks and construction will be allowed under protected trees.
 3. Subdivision covenants where common area and/or buffers exist need to reflect the Homeowner's Association obligation and protect such trees and/or buffer.
 4. House pads must be placed outside of the critical root zone of any proposed to be preserved.
 5. Any tree to be preserved which may be affected by changes in grade or the laying of underground utilities must be protected by Mississippi Forestry Commission acceptable practices. (See pamphlet #59- "Protecting Valuable Trees From Construction Damage")
- 

City Of Poplarville
LANDSCAPE PERMIT APPLICATION

Name of Applicant: _____

Company Name: _____

Property Address: _____

City: _____ State: _____ Zip: _____

Phone _____ Cell: _____ Fax: _____

If applicant is not the owner, complete the following:

Owner of Property: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone _____ Cell: _____ Fax: _____

Signature of owner: _____ **Date:** _____

Attach Copy of Land Deed

Property Type: _____ residential _____ commercial _____ other (describe) _____

Lot Size: _____ Raw Land: _____ yes _____ no Previously Developed: _____ yes _____ no

Fully describe intended work and **attach site plan:** _____

Is work to be done by contracted professional? _____ yes _____ no

If yes:

Name: _____ Phone: _____

signature of applicant

date

We are an Equal Opportunity Service Provider

Reviewed by: _____ Approved: _____ yes _____ no _____ date

Special Instructions: _____

Application for Electrical Permit

Application is hereby made for an **Electrical** Permit:

- (a) Alteration _____
- (b) Repair Work _____
- (c) New Structure _____
- (d) Temp. Power Pole _____

Type of Building (residence, commercial, etc.) _____

Address: (No.) _____ (Street) _____

Owner: _____ Address: _____ Phone: _____

Electrical Contractors: _____ Phone: _____

I hereby agree to act under permit applied for in full accordance with all laws and electrical ordinances of the City of Poplarville, and in accordance with the attached plan and specifications.

Date _____ Signed _____

Fee \$ _____
is hereby acknowledged.

Receipt: _____

Date: _____

City of Poplarville

A. Type and size lead in	_____
B. Fuse box amperage	_____
C. Number of circuits	_____
D. Type and size circuit wire	_____
E. Kind and number of appliances	_____
_____	_____
_____	_____
_____	_____
_____	_____

Action upon application by Inspector

Date Final _____ Signed _____ (Inspector)

Report of Inspections	
Date _____	Signed _____

Mechanical
Application for Electrical Permit

Application is hereby made for an **Electrical** Permit:

- (a) Alteration _____
- (b) Repair Work _____
- (c) New Structure _____
- (d) Temp. Power Pole _____

Type of Building (residence, commercial, etc.) _____

Address: (No.) _____ (Street) _____

Owner: _____ Address: _____ Phone: _____

Electrical Contractors: _____ Phone: _____

I hereby agree to act under permit applied for in full accordance with all laws and electrical ordinances of the City of Poplarville, and in accordance with the attached plan and specifications.

Date _____

Signed _____

Fee \$ _____
is hereby acknowledged.

Receipt: _____

Date: _____

City of Poplarville

A. Type and size lead in	_____
B. Fuse box amperage	_____
C. Number of circuits	_____
D. Type and size circuit wire	_____
E. Kind and number of appliances	_____

Action upon application by Inspector

Date Final _____ Signed _____ (Inspector)

Report of Inspections	
Date _____	Signed _____

CITY OF POPLARVILLE

Application No. P _____

Poplarville, Miss., _____ 19__

APPLICATION FOR PLUMBING AND GAS PERMIT

The following work is proposed:

Voucher No. P _____

Owner's Name _____ Plumber _____

Address _____ Address _____

Lot No. _____ Block No. _____ Addition _____

DRAIN OR WATER CONNECTIONS CONSISTING OF

Toilets _____ Lavatories _____ Sanitary Bubblers _____

Bath Tubs _____ Washing Machine _____ Urinals _____

Floor Drains _____ Laundry Tubs _____ Showers _____

Drinking Fountain _____ Sink _____ Special _____

AS WORK AS FOLLOWS

PIPE _____ OPENINGS _____

INSTALL: _____ HOT WATER HEATER _____

_____ FLOOR FURNACE _____

HEATERS _____ APPLIANCES _____

_____ COOK STOVE _____

Receipt Acknowledged of:

Fees: Water Connection \$ _____

Size _____

Sewer Connection _____

Storm Sewer Connection _____

First Fixture _____

Each Additional Fixture _____

Gas _____

Total \$ _____

Date _____ Treasurer _____

Application Approved: _____ 19__

Plumbing Inspector.

DATE	INSPECTION RECORD	MADE BY
	SEWER	
	ROUGH IN PLUMBING	
	FINAL PLUMBING	
	GAS	

CITY OF POPLARVILLE COMMERCIAL PERMIT FEES

Building Permit	1% of job cost - Based on total job cost if contractor does not provide itemized job cost.
Electrical Permit	1% of job cost - \$50.00 minimum
Electrical Permit - Temporary Power Pole	\$25.00
Electrical Permit – Inspection Only (No work done)	\$25.00
Gas Permit	1% of job cost- \$50.00 minimum
Mechanical Permit	1% of job cost- \$50.00 minimum
Plumbing Permit	1% of job cost- \$50.00 minimum
Re-Inspection Fee For Non-Compliant Work:	
First	\$ 10.00
Second	\$ 20.00
Third	\$ 30.00
Fourth	\$100.00

Commercial status includes churches, non-profits, and schools.

*Adopted 08/05/2008
Amended 10/18/2011*

**CITY OF POPLARVILLE
RESIDENTIAL PERMIT FEES**

Building Permit	
Heated/Cooled	\$0.35 per square foot
Non Heated/Non Cooled	\$0.20 per square foot
Electrical Permit	\$65.00
Electrical Permit - Temporary Power Pole	\$25.00
Electrical Permit – Inspection Only (No work done)	\$25.00
Gas Permit	\$25.00
Mechanical Permit	\$40.00 per unit
Plumbing Permit - See attached Fixture Chart	
Re-Inspection Fee For Non-Compliant Work:	
First	\$ 10.00
Second	\$ 20.00
Third	\$ 30.00
Fourth	\$100.00

*Adopted 08/05/2008
Amended 10/18/2011*

**CITY OF POPLARVILLE
PLUMBING PERMIT FEES - RESIDENTIAL**

Base Permit Fee	10.00
Building Sewer	15.00
Water Line Repair/Alteration	10.00

The Following Fees Are Assessed Per Fixture:

Atmospheric Type Vacuum Breaker	2.00
A/C Drain	3.00
Backflow Preventer	3.00
Bathtub	3.00
Bidet	3.00
Dishwasher	3.00
Laundry Tub	3.00
Lavatory	3.00
Lawn Sprinkler	3.00
Shower	3.00
Sink	3.00
Urinal	3.00
Washing Machine	3.00
Water Closet	3.00
Water Heater	3.00

IBC 2003
Adopted 08/05/2008

CITY OF POPLARVILLE
Water and Sewer Tap Fees

WATER TAP:

3/4"	275.00
1"	520.00
2"	1250.00

SEWER TAP - Contact the Pearl River County Utility Authority at 601-799-5259

Adopted August 7, 2007
Amended January 18, 2011

THE CITY OF POPLARVILLE IS AN EQUAL OPPORTUNITY SERVICE PROVIDER

City Of Poplarville

200 Hwy. 26 East
Poplarville, MS 39470
601-795-8161

WATER PROCEDURES

- I. Water Taps
 - A. All water taps must be made by the City of Poplarville.
 - B. All water meters must be purchased through and installed by the City of Poplarville.
 - C. Any charges incurred by the City of Poplarville for road bores, permitting, and bonding must be paid to the City of Poplarville by the customer or contractor prior to water service delivery.
 - D. Water will not be turned on until the City of Poplarville receives either a Mississippi State Department of Health Form 335 "Onsite Wastewater System – Final Approval" OR evidence that sewer service has been obtained from the Pearl River County Utility Authority.

- II. New Accounts
 - A. Meter Deposit
 1. Owner of Property

A \$50.00 deposit for each meter is required for all new accounts. The social security number of the owner, a telephone number and an E911 registration form shall be required before the water is turned on. The E911 registration form can be obtained at the E911 office on Main Street, 403-2300. **Any outstanding water and sewerage debt to the City of Poplarville shall be paid in full before water is turned on.**
 2. Renter
 - i. A \$125.00 deposit for each meter is required for all new accounts. The social security number of the renter, telephone number and an E911 registration form shall be required before the water is turned on. The E911 registration form can be obtained at the E911 office on Main Street, 403-2300. **Any outstanding water and sewerage debt to the City of Poplarville shall be paid in full before water is turned on.**
 - ii. A "Lease with the Option to Buy" shall be considered a rental until such time as property has been legally transferred to the new owner. The new owner must bring in appropriate documents at the time of the transfer in order to receive a credit of the water deposit. Such credit will be applied to the next month's water bill.
 - B. Deposits May Not Be Transferred

A new deposit is required for all new accounts.
 - C. Deceased Account Holder

If the account holder becomes deceased, the account must be terminated within a reasonable period of time. If a request is made for the water to remain on, a new account must be opened. (See item I-A: New Accounts - Meter Deposit.) If the applicant is the surviving spouse and is the current resident, no additional deposit shall be required; any existing deposit will be transferred to the surviving spouse's account.
 - D. Water Turn On

No water will be turned on without someone present at the location and will be turned on during regular business hours. Turn on fees will apply in certain instances. See item IX.

- III. Late Payment Fees

A late fee of \$10.00 applies to **any** account balance after the fifteenth of the month.

IV. Cut Offs

A. Delinquent Account

Payment is due the 15th of each month. Accounts become delinquent after 45 days (30 days after the due date on the bill). Water will be turned off and meter locked on delinquent accounts. Once water is turned off it cannot be turned on until the account is paid in full, plus a reconnect fee.

This must be done during regular office hours. Any person whose water has been turned off for a delinquent account may appear before the board to ask for leniency, however, the water shall remain off until the board directs otherwise or the account is paid in full along with the reconnect fee.

1. Billing Error

If the bill is believed to be in error, an informal hearing may be requested. This request shall be made to the city clerk or deputy city clerk in writing not less than three days prior to the cut off date.

2. Returned Checks

If a check presented for payment on a water account is returned NSF (non sufficient funds), stop payment or **any** other reason, the service for that account will be disconnected upon the account becoming delinquent and the normal cutoff policy being followed. If the account is delinquent and proper notice has been given of such delinquency and cut off and a check presented for payment on a water account is returned NSF (non sufficient funds), stop payment or **any** other reason then the service will be terminated immediately without further notice.

B. Meter Access

Customer grants unto the City, its employees and/or contractors, unfettered and unrestricted access, at ALL times, to the city's water meter. Fences, locked gates, dogs, etc. must NOT prohibit such access. Such access is a condition of receiving water services and interference thereof will constitute cause for such service to be cut off. Should such interference be subsequently removed, service may be turned on only if all delinquent accounts, plus reconnect fees, have been first paid.

V. Reconnect Fee

A. First Occurrence

A \$25.00 reconnect fee shall be collected on all accounts along with payment in full before the water will be turned on.

B. Second or Subsequent Occurrence

A \$50.00 reconnect fee shall be collected on all accounts along with payment in full before the water will be turned on.

VI. Returned Checks

If in a one year period we receive two checks that are returned for non sufficient funds, account closed, or any other reason we will not accept additional checks for a period of one year.

VII. Adjustments

A. Leaks

1. Any account holder may request an adjustment for a leak. Leaks shall be verified before an adjustment can be made. The leak can be verified by city personnel or by turning in receipts for repair parts or a repair bill. An adjustment will be made on one month regardless of how long the leak existed *unless* the leak appeared at the end of a billing cycle and the beginning of the following cycle due to billing procedures. In any event, an adjustment will not exceed two months. **Only one adjustment per leak will be allowed.**

2. Adjustment Procedure

Adjustments are figured by taking a six-month average. If the account is not an established account, then the adjustment shall be made from the number of existing months of service.

B. Swimming Pools

One adjustment on sewer only may be made per year for filling swimming pools. The account holder will provide the City with the meter reading before the pool is filled and the meter reading after the pool is filled. If beginning and ending meter readings are not received then an adjustment

ORDINANCE DECLARING IT TO BE UNLAWFUL FOR ANY INDIVIDUAL, OTHER THAN A CITY OF POPLARVILLE EMPLOYEE, TO TURN ON AND/OR OFF ANY WATER VALVE AT A CITY WATER METER OR OTHER POINT OF DELIVERY OF WATER SERVICE BY THE CITY; PROVIDING A PENALTY FOR A VIOLATION HEREOF; AND ESTABLISHING THE COST OF REPAIR TO BE PAID BY SUCH INDIVIDUAL UPON DAMAGE TO SUCH WATER VALVE AS A RESULT THEREOF.

SECTION 1:

BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Poplarville, Mississippi that it shall be unlawful for any individual, other than a City of Poplarville employee, to turn on and/or off any water valve at a City water meter or other point of delivery by the City of Poplarville water service. Any individual found guilty of a violation of this ordinance shall be fined the sum of Seventy-five (\$75) Dollars.

SECTION 2:

BE IT FURTHER ORDAINED that, in addition to the above and foregoing Section, any individual violating this ordinance who causes damage to such water valve shall be held liable to the City for payment of the cost of materials, parts and labor to replace and/or repair such valve, provided however, in any such event the cost of such shall be hereby determined to be not less than the sum of Seventy-five (\$75) Dollars. This ordinance shall be in full force and effect thirty (30) days from date hereof.

The above and foregoing Ordinance having been first read and discussed section by section, a motion for its adoption was duly made and seconded, and upon a vote thereon being called for, the following vote was had:

Alderman Dunston voted aye
Alderman Grant voted aye
Alderman Knight voted aye
Alderman Smith voted aye
Alderman Wells voted aye

WHEREUPON the ordinance was duly adopted.

ORDAINED on this 18th day of January, A.D., 2005.

for no more than three thousand gallons will be given. Adjustment will be made **after** the bill for the corresponding period of meter usage has been mailed. Reminder: Bill must be paid in full by due date to avoid a late fee, whereas adjustment and credit will not appear until the following month's bill. Pool adjustments are subject to the approval of the Pearl River County Utility Authority (PRCUA) and may be changed or discontinued without further notice.

VIII. Filling Water Tankers

Water tankers shall be filled in designated areas only and be supervised by water department personnel to prevent a back flow problem. Individuals wishing to have a tanker filled shall pay for the water at city hall **prior** to having the tank filled. Water department personnel shall verify that payment has been made prior to the tank being filled.

IX. Turn On Fees

- A. There will be a \$25.00 fee for water to be turned on or off if the customer making the request asks that the water be turned on or off after working hours, on weekends or holidays in a non emergency situation.
- B. There will be a \$25.00 fee for water to be turned on and off for the purpose of a home inspection, appraisal, etc. unless a water account is being opened or reactivated.
- C. A bill will be generated when a landlord activates an account between tenants.

X. Cut Off Valve Ordinance Attached

I have followed the guidelines set forth by the State Department of Health regarding onsite wastewater disposal.

I have read, understand, and agree to follow the foregoing water procedures.

Service address	Name (print)
<hr/>	
Signature	Date

WE ARE AN EQUAL OPPORTUNITY SERVICE PROVIDER

Adopted 06-05-00	Amended 05-06-03	Amended 05-20-03	Amended 05-03-05
Amended 07-07-09	Amended 07-06-10	Amended 03-05-13	Amended 08-06-13
Amended 03-04-14			

cross connection. Contact your water supplier to see if your sprinkler system has created a cross connection and what type protection is required.

What about home wells?

Home wells are considered a cross connection because the well water is not tested to insure it meets the same standards as the water coming from your water system. If you have a home well and are connected to the water system, your well must be disconnected from the plumbing in your home. If you wish to keep your well for emergency use, contact your water supplier to find out what type of backflow prevention is required.

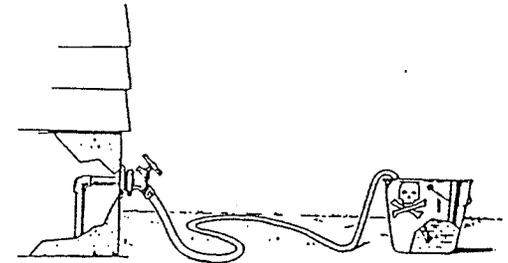
How can I learn more about cross connections and backflow prevention?

For more information, contact your local water supplier:

MS State Department of Health
Division of Water Supply
P.O. Box 1700
Jackson, MS 39215-1700

CROSS CONNECTIONS

QUESTIONS AND ANSWERS FOR HOMEOWNERS



What is a cross connection?

A cross connection occurs any time a water line is connected to potentially contaminated water.

What are the dangers of cross connections?

A cross connection becomes dangerous if the flow of water is reversed and the contaminated water is drawn into your plumbing- when this happens, it is called backflow.

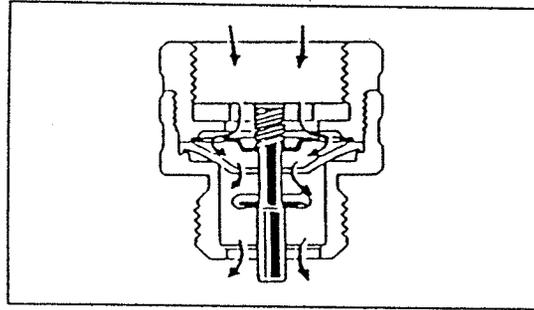
Backflow can occur when the water system loses pressure due to fire fighting or when a main water line breaks.

What cross connections could exist in my home?

The common garden hose has the greatest potential for creating a cross connection. The end of the hose is often submerged in the container it is filling- mop bucket, watering dish for pets, swimming pool, etc.. Also, siphon mixers are often used with garden hoses to apply fertilizer and pesticides to plants and shrubbery. If backflow occurs, water from the mop bucket or the lawn fertilizer can be drawn into the plumbing of your home.

Backflow through a garden hose can be prevented by installing

hose bib vacuum breakers on outside faucets. The vacuum breaker will allow water to flow only in one direction.



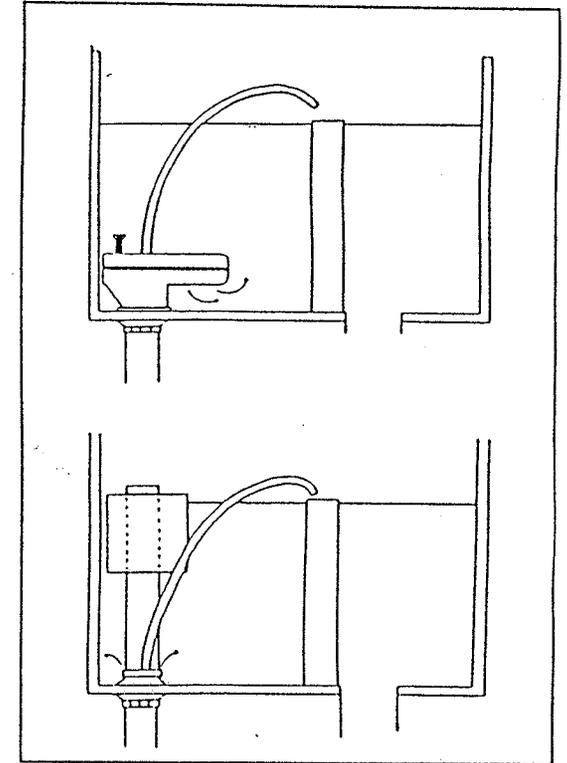
Hose Bib Vacuum Breaker

Hose bib vacuum breakers are available at home supply stores and plumbing suppliers.

Why is my ice blue?

Some toilet flush valves also create a cross connection. Each time a toilet is flushed, a small amount of sewer gas is released into the toilet tank. This sewer gas can contain germs and bacteria that contaminate the water in the tank. If your toilet flush valve does not have an air gap built into it, backflow can occur, drawing the contaminated water into your home plumbing. If you use a toilet tank freshener, it will also be drawn into your home plumbing- and may end up in your ice maker! To prevent this, make sure your

toilet flush valve is the anti-siphon type.



Examples of Toilet Flush Valves that Create a Cross Connection

What about my sprinkler system?

Lawn sprinkler systems with flush mounted pop-up sprinkler heads are considered a cross connection because water can pool around the sprinkler head. If backflow occurs, this contaminated water is drawn into your home. Oscillating sprinklers attached to a garden hose do not create a

Acct. No.

Expiration Date

PRIVILEGE LICENSE APPLICATION
THIS APPLICATION REQUIRED BY LAW
FORM MUST BE COMPLETED & ALL
QUESTIONS ANSWERED

NAME	APPLICANT
ADDRESS	BUSINESS LOCATION
	TELEPHONE

TYPE OF BUSINESS

WHOLESALE _____	SELLING _____	CORPORATION _____	NAME OF
RETAIL _____	MANUFACTURING _____	PARTNERSHIP _____	PARTNERS
SERVICE _____	INDIVIDUAL _____	(IF PARTNERSHIP)	

WHEN WILL/DID YOU BEGIN OPERATION OF YOUR BUSINESS IN THE CITY
KIND OF BUSINESS (PLEASE BE SPECIFIC)

STATE SALES TAX ID NUMBER

LICENSE MUST BE RENEWED AND PAYMENT RECEIVED PRIOR TO EXPIRATION DATE TO AVOID PENALTY.

TOTAL NUMBER OF FULL-TIME EMPLOYEES FOR THE PAST TWELVE (12) MONTHS

(NOTE: The term "employee" means full-time employees and, with respect to a professional firm or clinic, also includes all partners; however, such term excludes seasonal employees. The term "full-time" means at least thirty (30) hours per seven day week.)

ENTER THE TOTAL HERE AND ON REVERSE SIDE IN BLOCK A.

WHOLESALE - RETAIL

1. AMOUNT OF ASSESSED INVENTORY (TO THE NEAREST DOLLAR:)
(SEE SCHEDULE A ON REVERSE SIDE FOR AMOUNT OF FEE AS REQUIRED BY MISSISSIPPI STATUTE.)
2. IF YOU SELL BEER, CITY FEE IS _____ (MUST ENCLOSE A COPY OF VALID STATE BEER LICENSE)
(SEE SCHEDULE B ON REVERSE SIDE)
3. DO YOU HAVE GAME MACHINES? _____ IF SO, HOW MANY? _____ (\$45.00 EACH)
4. DO YOU HAVE VENDING MACHINES? _____ NUMBER AT \$10.00 EACH _____ NUMBER AT \$7.50 EACH _____
(USE SCHEDULE D ON REVERSE SIDE)
5. DO YOU HAVE KIDDY RIDES? _____ IF SO, HOW MANY? _____ (\$18.00 EACH)
6. DO YOU HAVE MUSIC MACHINES? _____ IF SO, HOW MANY? _____ (\$27.00 EACH)
7. DO YOU SELL FOOD? _____ IF SO, PLEASE ENCLOSE A COPY OF YOUR FOOD PERMIT.

OTHER THAN WHOLESALE - RETAIL

8. OTHER TYPE OF BUSINESS (EXCEPT MANUFACTURER'S) FEE
(SEE SCHEDULE B ON REVERSE SIDE TO DETERMINE AMOUNT OF FEE.)
9. MANUFACTURER'S FEE
(USE SCHEDULE C ON REVERSE SIDE TO DETERMINE AMOUNT OF FEE.)
10. TOTAL PRIVILEGE LICENSE FEE DUE (ADD BLOCKS 1 THRU 9)

AFFIDAVIT

I HEREBY CERTIFY THAT ALL INFORMATION GIVEN ON THIS APPLICATION FOR THE PURPOSE OF SECURING A PRIVILEGE LICENSE, AND DETERMINING THE MOUNT DUE, IS TRUE AND CORRECT.

SIGNATURE _____ TITLE _____ DATE _____

APPLICATION MUST BE ACCOMPANIED BY REMITTANCE PAYABLE TO _____
OR ADDITIONAL INFORMATION,

PHONE _____

--

A. TOTAL NUMBER OF FULL-TIME EMPLOYEES

A.

SCHEDULE A - INVENTORY ASSESSMENT TABLE

IF YOU ARE A WHOLESALE OR RETAIL STORE DEALING IN THE SALE OF GOODS, WARES AND/OR MERCHANDISE:

ASSESSED VALUE IS DETERMINED AS IT APPEARS ON THE PERSONAL PROPERTY ASSESSMENT ROLLS. IF YOU ARE A NEW BUSINESS, ADD ESTIMATED ASSESSED VALUE INVENTORY IN NO. 1 ON FRONT PAGE OF APPLICATION, (ESTIMATED ASSESSED VALUE WILL BE 15% OF ESTIMATED TRUE VALUE).

Then, determine the amount of tax you owe by applying assessed value of your inventory to schedule listed below.

ASSESSED VALUE OF INVENTORY	PAY THIS AMOUNT	ASSESSED VALUE OF INVENTORY	PAY THIS AMOUNT
\$0 - \$7,000	\$20.00	\$ 90,001 - \$100,000	\$380.00
\$7,001 - \$10,000	\$25.00	\$100,001 - \$125,000	\$440.00
\$10,001 - \$12,000	\$32.50	\$125,001 - \$150,000	\$560.00
\$12,001 - \$15,000	\$40.00	\$150,001 - \$175,000	\$680.00
\$15,001 - \$20,000	\$50.00	\$175,001 - \$200,000	\$800.00
\$20,001 - \$25,000	\$62.50	\$200,001 - \$225,000	\$920.00
\$25,001 - \$30,000	\$75.00	\$225,001 - \$250,000	\$1,040.00
\$30,001 - \$40,000	\$92.50	\$250,001 - \$300,000	\$1,200.00
\$40,001 - \$50,000	\$150.00	\$300,001 - \$350,000	\$1,360.00
\$50,001 - \$60,000	\$200.00	\$350,001 - \$400,000	\$1,520.00
\$60,001 - \$70,000	\$250.00	\$400,001 - \$450,000	\$1,680.00
\$70,001 - \$80,000	\$300.00	\$450,001 and over	\$1,840.00
\$80,001 - \$90,000	\$340.00		

**SCHEDULE B - ALL BUSINESS
(OTHER THAN MANUFACTURERS & WHOLESALE/RETAIL STORES)**

CODE	EMPLOYEES	FEE
27-17-009	0 - 3	\$20.00
	4 - 10	\$30.00
	OVER 10	\$3.00 PER EMPLOYEE, NOT TO EXCEED \$150.00
27-17-035	AUTO RENTAL	\$15.00 (CLASS 1)
		\$10.00 (CLASS 2)
		\$ 5.00 (CLASS 3 - CLASS 7)
27-17-299A	PAWN BROKER	\$250.00
27-17-299B	ADDITIONAL TAX, DEADLY WEAPONS	\$250.00
27-17-392	TRAVEL AGENCY	\$200.00
27-17-415	WEAPONS, DEALERS IN DEADLY	\$100.00
27-71-303	BEER	\$15.00

SCHEDULE C - MANUFACTURERS

EMPLOYEES	FEE
0 - 3	\$20.00
4 - 10	\$30.00
OVER 10	\$80.00

SCHEDULE D - VENDING MACHINES

- for each postage machine \$2.00
- for each cigarette machine \$2.50
- all other machines requiring the deposit of a coin of more than twenty cents (20¢) \$10.00 each
- all other machines requiring the deposit of a coin of ten cents (10¢) and not more than twenty cents (20¢) \$7.50 each

Please list each Vending Machine separately. (Attach additional sheet if needed).

Vending Machine Owner _____ Type of Machine* _____

Owner's Address _____

Responsible Party for Taxes _____ Item Cost ** _____

Vending Machine Owner _____ Type of Machine* _____

Owner's Address _____

Responsible Party for Taxes _____ Item Cost ** _____

Vending Machine Owner _____ Type of Machine* _____

Owner's Address _____

Responsible Party for Taxes _____ Item Cost ** _____

Type of Vending Machines - Air; Vacuum; Car Wash; Drinks (Soft drinks, coffee, juice, etc.); Food (candy, chips, cookies, sandwiches, etc.); Gum Ball Newspaper; Personal Items (shampoo, combs, brushes, soap, etc.); Cigarettes; Laundry Products; Postage; and Coin Changers.

Item Cost - Cost of most expensive item in machine.

ARTICLE 11: SIGNS AND OUTDOOR ADVERTISING

1101 PURPOSE

The regulations herein set forth shall apply and govern in all zones except as hereinafter provided. No sign or outdoor advertising device shall be erected, maintained or continued unless it is in compliance with the regulations for the zone in which it is located. Additionally, no sign or other outdoor commercial advertising device constituting a hazard and/or nuisance because of light, glare, focus, noise, animation or flashing in any zone, or an illuminated sign of such intensity of illumination as to unduly disturb the use of residential property shall be erected or continued in operation.

1102 GENERAL PROVISIONS

The provisions of this section shall govern the location, size, setback and heights of signs in each of the use districts established in this ordinance in order to insure safe construction, light, air, and open space, to reduce traffic hazards, to prevent the accumulation of trash, and to protect property values of the entire community.

1103 PERMITS REQUIRED

- A. Permits required. Except as otherwise provided in this article, it shall be unlawful to erect, alter or relocate any sign without first obtaining a sign permit. When a sign permit has been issued, it shall be unlawful to change, modify, alter or otherwise deviate from the terms and conditions of said permit without prior approval of the Building Inspector. A written record of such approval shall be entered upon the original permit application and maintained in the files of the building inspector. (The following activity shall not require a sign permit: The changing of advertising copy or message on signs which are specifically designed for the use of replaceable copy, the use and placement of temporary signs as outlined in Section 1106.B and the use and placement of signs listed in Section 1104.)
- B. Application: In order to obtain a permit to erect, alter or relocate any sign under the provisions of this article, an applicant therefor shall submit to the City of Poplarville a sign permit application which shall set forth in writing a complete description of the proposed sign including:
1. The name, address, and telephone number of the land owner or persons entitled to possession of the sign and of the sign contractor or erector.
 2. The location by street address and legal description of the site of the proposed sign structure.
 3. Complete information as required on application forms provided by the Building Inspector, including a site plan and elevation drawings of the proposed sign, caption of the proposed sign and such other data as is pertinent to the application.
 4. Plans indicating the scope and structural detail of the work to be done, including details of all connections, guy lines, supports and footings, and materials to be used.
 5. Application and required information for such application, for an electric permit for all signs that require an electrical connection.
 6. Each application shall contain an agreement to indemnify and hold the city harmless for all damages, demands or expenses of every character which may in any manner be caused by the sign or sign structure. Each applicant shall present to the Building Inspector on request a certificate of liability insurance prior to the issuance of a sign

Poplarville Zoning Ordinance

- permit. The Building Inspector shall act upon an application for a permit with plans as filed, or as amended, without unreasonable or unnecessary delay.
- C. Issuance of permit if application is in order: It shall be the duty of the Building Inspector, upon receipt of a completed application for a sign permit to examine such plans and specifications and other data, and, if the proposed structure is in compliance with the requirements of this article and all other applicable provisions of this code, to issue to the applicant a written permit evidencing the applicant's compliance therewith. Issuance of the permit shall in no way prevent the Building Inspector from later declaring said sign to be non-conforming if upon further review of information submitted with the application, or of newly acquired information, the sign is found not to comply with the requirements of this ordinance.
 - D. Permit duration: A sign permit shall become null and void if the sign for which the permit was issued has not been completed within a period of six (6) months after the date of issuance.
 - E. Inspections: The Building Inspector shall be required to inspect the sign during construction and after work has been completed. Any components of the sign which are found to be in violation of this ordinance must be corrected immediately or the sign permit shall be revoked.

1104 EXEMPTED SIGNS

- A. Except as otherwise provided, the following signs may be erected without securing a permit, subject, however, to meeting all other applicable codes and regulations.
 1. One (1) professional nameplate for each occupant of a building. Each professional nameplate shall not exceed two (2) square feet in area.
 2. One (1) identification sign for each premise, denoting only the name, street, number and business of an occupant in a commercial building or public institutional building. An identification sign shall not exceed six (6) square feet in area.
 3. One (1) bulletin board or identification sign per site for public, charitable, educational or religious institution located on the premises of said institution and not exceeding fifty (50) square feet in area.
 4. Flags or insignias of a governmental, religious, charitable, or fraternal organization mounted on a single pole. Flags or insignias shall be limited to fifty (50) total square feet in area.
 5. Decorative flags, posters, banners and bunting authorized by the Board of Aldermen for a city-wide celebration, conventions, or commemorations.
 6. Legal notices and official instruments.
 7. Holiday decoration and signs used during customary holiday periods.
 8. Memorial signs, tablets or cornerstones, names of buildings and date of erection when cut into any masonry surface or when constructed of bronze or other noncombustible materials.
 9. Non-advertising (not to exceed two (2) square feet in area) directional signs or symbols (e.g. entrance, exit, caution, slow, no trespassing) located on and pertaining to a parcel of private property.
 10. Identification signs at the entrance drive of residences, estates, farms, ranches, and plantations which do not exceed two (2) square feet in area.
 11. One (1) non-illuminated, double-faced, temporary, real estate "For Sale" sign per street frontage not exceeding in face area:
 - a. In residential zoning districts:

Poplarville Zoning Ordinance

- i. Six (6) square feet where the property being advertised has a frontage of less than five hundred (500) lineal feet.
 - ii. Sixteen (16) square feet where the property being advertised has a frontage of five hundred lineal feet or more.
 - b. In all other districts, sixteen (16) square feet where the property or structure being advertised has a frontage of less than two hundred (200) lineal feet.
 - c. In all other districts, thirty-two (32) square feet where the property or structure being advertised has a frontage of two hundred (200) lineal feet or more.
 - d. Multiple listing strips and sold signs may be allowed when attached to a real estate for sale sign. Signs shall be removed immediately when ownership has changed or the property is no longer for sale, rent, or lease. Open for inspection signs not exceeding two (2) square feet in area may be allowed on property that is open for inspection.
 12. One (1) construction sign per street frontage located on property where building is actually in progress under a current building permit. This shall be a ground sign not to exceed (32) square feet for nonresidential structures and sixteen (16) square feet for residential structures and may include the names of persons and firms performing services or labor, or supplying materials to the premises.
 13. Signs incorporated on machinery or equipment at the manufacturer's or distributor's level, which identify or advertise only the product or service dispensed by the machine or equipment, such as signs customarily affixed to vending machines, newspaper racks, telephone booths, and gasoline pumps and do not exceed two (2) square feet per piece of equipment.
 14. Directional and regulatory signs erected by an agency of government or any lawfully constituted utility.
 15. One (1) under-canopy sign per business not to exceed three (3) square feet in area, not lower than eight (8) feet clear above the walkway surface.
- B. The following signs are prohibited and are in violation of this ordinance.
1. Any sign erected on a tree, fire escape, utility pole, or traffic sign.
 2. Any sign which uses the word "stop" or "danger" prominently displayed and/or which is a copy or imitation of official traffic control signs.
 3. Signs which flash or illuminate intermittently, and animated signs except time and temperature or public service signs.
 4. Signs which emit visible smoke, vapor, particles, or odor.
 5. Signs with any lighting or control mechanism which causes radio or television or other communication interference.
 6. Any sign or sign structure placed upon a street or highway right-of-way, except directional signs provided by the city or state.
 7. Any sign attached to or painted onto a vehicle parked adjacent to or on a public thoroughfare for the principal purpose of advertising.
 8. Bench signs with messages except as approved by the Board of Aldermen.
 9. Billboards, portable signs, off-site signs, streamers, and revolving signs except as approved by the Board of Aldermen.
 10. Signs located in single family residential districts except as provided in Section 1107.
 11. Signs in commercial or industrial districts which abut residential districts which are located nearer than fifteen (15) feet to any residential boundary line.

12. Illuminated, or neon signs that produce a glare, or reflection:
 - a. Onto nearby properties such as to be objectionable to the occupants thereof.
 - b. Which creates a traffic hazard.

1105 COMMERCIAL DISTRICT SIGN STANDARDS

- A. Permanent signs in commercial districts shall be subject to the following conditions.
 1. Wall signs: Aggregate surface area of wall signs shall not exceed two (2) square feet area for each one (1) foot of building frontage occupied by the business displaying signs, up to 150 Sq. Ft. maximum. Sign may not project more than twelve (12) inches from the building to which it is attached.
 2. Ground signs. Maximum height: twenty (20) Ft. above natural ground level at sign structure base. Maximum size: 50 Sq. Ft. aggregate surface area.
 3. Maximum number of signs. Only one (1) ground sign and one (1) wall, marquee or canopy, shall be allowed for each premises; except that on:
 - a. corner and double frontage lots, two (2) ground signs are allowed and one (1) wall sign per street frontage is allowed provided that the premises may utilize up to the maximum sign surface area allowed for each frontage, but no transfers of allowable area may be made from one frontage to another.
 - b. Shopping center properties:
 - i. A ground sign with a maximum height of twenty (20) feet consisting of a sign identifying the shopping center no larger than 50 sq ft in area and a sign identifying the name or logo of each business located in the center no larger than 25 sq ft. per business.
 - ii. One wall sign located on each business in the center.
 4. Gasoline pricing signs:
 - a. One sign advertising the price of gasoline is permitted, provided that it shall not exceed twelve square feet per sign face and an aggregate area of twenty-four (24) square feet. If freestanding, the sign shall not exceed four (4) feet in height.
 - b. Signs which are placed on gasoline pumps in order to provide required information to the public regarding price per gallon or liter, type of fuel and octane rating are permitted; however, such signs may not exceed three square feet per side in surface area and six (6) square feet in total area.
- B. Temporary signs in commercial districts including banners, posters, and sandwich signs shall be subject to the following conditions:
 1. Any temporary signs displayed off-premises or upon public property are prohibited unless approved by the Board of Aldermen.
 2. Banners and posters are allowed to be displayed for a period not to exceed ninety (90) consecutive days.
 3. Any banner or poster that becomes worn or unsightly must be removed immediately.
 4. The length of a banner shall not exceed the 20 feet. No banner shall extend beyond the frontage of the premises for which it is permitted. The vertical height of a Permitted banner shall not exceed thirty (30) percent of its horizontal length.
 5. Sandwich signs are allowed to be displayed on the premises of the business during normal business operating hours only.